

MATH 81 & 82 Academic Skills in Mathematics COURSE SYLLABUS Fall 2007

Number of Units: 0.25 – 2.0 (variable) Hours: 13.5 – 108 hours (schedule determined by student) Prerequisite: None Textbook or Required Materials: None

Math Center Support

Instructional Assistants: Cyndi Patten (days) Pedro Rubalcava (evenings) Faculty Support: Linda DuCray Mary Martin Math Center Hours: 8 am – 9:30 pm Mon-Thurs 8 am – 3 pm Fri Phone: 691- 7459 Location: LRC205 2nd Floor LRC Bldg

Course Description: This laboratory course provides assistance in math skills to students enrolled in any CRC math or statistics course.

- Math 81 (14406) for students enrolled in a non-transferable mathematics course: (Math 20, 21, 22, 30, 100, 101, 102, 105, 106, 112, 120, 125, 299)
- Math 82 (14408) for students enrolled in a transfer level mathematics course: (Transfer courses include any course numbered 300 or above)

Course Objective: The course objective is to increase the success of CRC math & statistics students.

Methods of Instruction: This course provides academic support through the resources and services available in the Math Center.

Resources for Success: If you find yourself struggling to understand the material and/or complete your homework assignments in your math course, help is available! You can:

- Take advantage of drop in tutoring.
- Establish a study group with your classmates.
- Ask about tutorial software and/or videos for the text and course you are enrolled in.
- Set up an appointment to meet with one of the Math Center instructors or IAs.

Grading: This course is graded on a credit/no-credit basis.

- ✓ NO CREDIT is assigned only to those students who complete less than 13.5 lab hours.
- ✓ CREDIT is assigned to all students who complete 13.5 (or more) lab hours.

✓ UNITS earned vary based on total lab hours completed:

A student enrolled in 0.25 units who completes 13.5 lab hours -> earns 0.25 units

A student enrolled in 0.5 units who completes 27 lab hours \rightarrow earns 0.5 units A student enrolled in 1.0 units who completes 54 lab hours \rightarrow earns 1.0 units

A student enrolled in 1.5 units who completes 81 lab hours > earns 1.5 units

A student enrolled in 2.0 units who completes 108 lab hours→ earns 2.0 units

Course Policies:

- 1. Student may earn from 0.25 units to 2.0 units based on student's choice of units at time of enrollment. Students may add additional units within the semester, if so desired.
- 2. Students may take each course up to four times for credit, earning a maximum of eight units.

MATH CENTER POLICIES

- Log-in: Only those hours that have been accurately recorded by the Math Center log-in computer count toward your lab hour total. You must log-in and log-out on each visit to the Math Center. Students who login but fail to logout are given a default credit of 15 minutes only, regardless of actual time spent in the center. Time spent working with other campus tutoring resources or at other locations on campus is not eligible for lab hour credit.
- Space: Space at study tables and computer stations are filled on a first-come-first-served basis. Space
 in the Math Center may be limited at peak times. Note that late morning hours are often the busiest but
 afternoon hours are generally less impacted.
- 3. <u>Computer Usage</u>: Computer use in the Math Center is restricted. Computer use is limited to accessing math or statistics programs for assignments, quizzes, or any re-enforcement/ skill-building activities related to math or statistics courses. Computers may also be used to access Blackboard courses or student email accounts. Other web-browsing or personal computer use is prohibited. Students using computer resources for unapproved activities will be asked to log-off and release the computer station to other users. Repeat offenders may be restricted from computer use in the Math Center for the remainder of the semester.
- 4. <u>Tutors</u>: Tutors in the Math Center are students like you; their math/statistics backgrounds vary depending on the courses they have taken. Instead of answers, expect them to ask you enough questions to help you diagnose why and where you are having trouble. Bring your textbook & class notes with you when you study. Remember, the job of a tutor is to help if you get stuck, try to troubleshoot where you might be going wrong, help you find an example in your book or notes, or practice a similar problem with you—they are not here to do your homework problems for you!
- 5. Noise: The Math Center is a study environment in which low-level discussion and study groups are both allowed and encouraged. Although efforts are made to control excessive noise and loud talking, the Math Center cannot provide a library-like environment for quiet study. <u>Cell phones:</u> Because of the noise level, cell phone conversations in the Math Center are discouraged. If you need to be available by cell phone while in the Math Center, please answer your ring as quickly as possible, then ask the caller to hold while you take the phone to the hall to continue/complete your call. Students who fail to observe this courtesy may be asked to **turn off** cell phones while in the Math Center.
- 6. <u>Behavior</u>: Students are expected to conduct themselves within the bounds of appropriate college classroom behavior. Students should conduct themselves with respect for fellow students, for Math Center staff, and for Math Center equipment & resources. No loud or abusive behavior or bad language will be tolerated. The Math Center instructors and IAs reserve the right to ask any student displaying inappropriate conduct to leave the Math Center immediately.
- 7. <u>Sexual Harassment</u>: Any behavior that might be interpreted as sexual harassment is not permitted. See campus guidelines and policies regarding sexual harassment.
- 8. <u>Cheating:</u> Like other courses, cheating in not allowed. If you have an assignment, quiz or take-home test, you are responsible for following the restrictions imposed by your instructor regarding who you may or may not ask for help. <u>Any</u> violation of an instructor's guidelines will be reported to the instructor for appropriate action, regardless of how long it has been since the violation took place. Notification of the incident may also be sent to the Vice President of Student Services for further disciplinary action as appropriate.